

## SAN JUAN OUTDOOR CLUB BYLAWS

These are the Bylaws of the San Juan Outdoor Club (SJOC), a Colorado non-profit organization under the IRS Section 501.C.3. Revised, July 2013

### ARTICLE 1.0 OBJECTIVES

- 1. DESCRIPTION.** The SJOC is a volunteer organization whose members are responsible for planning and leading outdoor activities. The objectives of the organization are as follows:
  - A.** To further the enjoyment by its members and others of the beautiful country surrounding Pagosa Springs.
  - B.** To provide recreational opportunities for the membership, such as camping, hiking, skiing, mountain biking, rafting, backpacking, etc.
  - C.** To conduct SJOC trips and outdoor activities with emphasis on minimizing the impact on the environment.
  - D.** To facilitate the education and training of our members which support our objectives.
  - E.** To provide community services that contribute positively to the quality of community life. These services will be performed per federal, state, and local guidelines.
- 2. ACTIVITIES.** Activities are open to member and their accompanied guests. First priority will be given to members for trips and activities.

### ARTICLE 2.0 MEMBERSHIP

- 1. DEFINITION.** Membership shall be open to all persons who pay their dues and support the objectives of the club.
- 2. CONDITIONS.** Membership in the SJOC shall be for a period January 1 through December 31 of each year. The membership fee will be determined by the Board of Directors (BOD) and will be payable on an annual basis.

### ARTICLE 3.0 BOARD OF DIRECTORS

- 1. MEMBERSHIP.** The Board of Directors (BOD) shall be comprised of not more than 8 voting members, consisting of up to 8 elected officers: President, Vice

President, Secretary, Treasurer, Member-At-Large, Director of Activities, Director of Membership and Director of Refreshments.

**A.** The immediate past president shall serve as an ex-officio member of the BOD.

**B.** If for any reason a replacement is required to maintain the BOD membership at the number specified in these Bylaws, a new director shall be appointed by the Board to serve out the remaining term.

**2. RESPONSIBILITIES.** The BOD shall administer the affairs of the Club consisting of but not limited to the following:

**A.** Oversee the planning and scheduling of meetings, programs and activities.

**B.** Keep the membership informed by maintaining the club's web site and holding an annual meeting.

**C.** Delegate any detailed item to a committee or club member.

**D.** Determination of fiscal policies and budget.

#### **ARTICLE 4.0 MEETINGS**

**1. ANNUAL MEETING.** An annual general meeting will be held on the first Thursday in October of each year. The purpose of this meeting will be to elect a BOD for the following year as set forth in Article 5 and to solicit ideas, suggestions or comments from the general membership concerning activities for the coming year.

**2. GENERAL MEMBERSHIP MEETINGS.** The SJOC meetings of the membership shall be held on the first Thursday of each month excepting any month so designated by the BOD. All general membership meetings are open to the public.

**3. BOD MEETINGS/QUORUM.** The BOD meetings shall be designated at a time and place acceptable to the board members and shall be open to all Club members who wish to attend. A quorum shall be present to conduct a meeting of the directors.

#### **ARTICLE 5.0 NOMINATIONS AND ELECTIONS OF OFFICERS**

- 1. DEFINITION.** The elective officers shall include those of President, Vice President, Secretary, Treasurer, Member-at-Large, Director of Activities, Director of Membership, and Director of Refreshments.
  - A.** The President shall preside over all membership and BOD meetings and shall have general supervision, direction and control of the officers and committees of the Club.
  - B.** The Vice President shall assist the President and take charge during the President's absence.
  - C.** The Secretary shall keep the minutes of the BOD minutes, handle club correspondence and ensure the posting of the minutes on the Club's web site.
  - D.** The Treasurer shall handle all finances.
- 2. NOMINATIONS.** The President shall appoint a nominating committee no later than August 1. The nominating committee shall present a slate of officers for the 8 elective offices to the general membership at the October meeting of the members. Additional nominations may be presented at the October meeting with the consent of the nominee.
- 3. ELECTION.** Voting and election shall be by a simple majority of members present at the October meeting.
- 4. TERM OF OFFICE.** Term of office shall be for a period of 1 year from January 1 through December 31. Any vacancy shall be filled by appointment of the BOD for the remainder of the term.

## **ARTICLE 6.0 COMMITTEES**

- 1. STANDING COMMITTEES.** Standing committee chairpersons with accompanying duties shall be selected by the BOD at the January meeting or as soon thereafter as practicable. Additional standing committees may be designated by the BOD as needed.
  - A. AD HOC COMMITTEES.** The President shall appoint chairpersons for Ad Hoc committees as needed for Club operations.

## **ARTICLE 7.0 DUES AND FUNDS**

- 1. PERIOD.** Fiscal year is January 1 through December 31.

2. **DUES.** Changes to the level of dues shall be approved by  $\frac{3}{4}$  vote of the full BOD.
3. **FEES.** Fees will not be charged for any activity except to cover expenses.
4. **SIGNATURES.** Checks issued in the name of the SJOC shall be signed by the Treasurer or another authorized officer as approved by the BOD.

## **ARTICLE 8.0 AMENDMENTS**

1. **METHOD OF AMENDMENTS.** These bylaws may be amended by the following procedures:
  - A. Proposals must first be presented at a regularly scheduled board meeting. Proposals may not be voted on at the meeting where they are initially presented.
  - B. All Board members must be notified of the BOD meeting at which a bylaw vote will be taken.
  - C. The proposals must receive a  $\frac{3}{4}$  vote of the full BOD.
  - D. The membership shall be notified by email of any proposed bylaw changes which would affect them. This notification must include the proposed changes and the time and date of the BOD meeting at which a vote will be taken.

**Amended and approved July 2013**